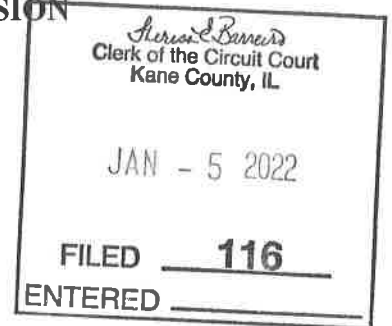


SIXTEENTH JUDICIAL CIRCUIT
AMENDED ADMINISTRATIVE ORDER – FAMILY DIVISION

Effective January 10, 2022



IN THE MATTER OF COVID-19)
FAMILY COURT PROCEDURES)

WHEREAS, the Coronavirus pandemic is ongoing and in order to protect the health and safety of the general public, Circuit Court judges and Circuit Court employees, and pursuant to Illinois Supreme Court 21(b) and the Court’s inherent authority; and

WHEREAS, the Supreme Court of Illinois entered Order M.R. 30370 on May 20, 2020, authorizing each Circuit Court to return to hearing court matters, whether in person or remotely, according to the schedule to be adopted for each county by the Chief Judge of each circuit. The Order recommends that Circuit Courts shall continue, to the extent possible, to allow for appropriate social distancing; and

WHEREAS, it is in the best interests of all of the above-named parties and individuals to limit the number of people in the Kane County Courthouse to as few as needed to accomplish critical tasks; and

WHEREAS, the Presiding Judge of the Civil Division and the Chief Judge of the Sixteenth Judicial Circuit have determined that additional temporary restrictions are necessary at this time,

IT IS HEREBY ORDERED that the following procedures will apply to all cases assigned to the Family Division, until further order of the Court:

Effective January 10, 2022:

1. All REMOTE (Zoom) appearances shall take place through each courtroom’s Zoom link on KaneCourt.org or Illinois16thjudicialcircuit.org.
2. The below provisions shall apply to all cases and matters scheduled in courtrooms 111, 113, 211, and 217:
 - a. All attorneys and litigants on cases and matters scheduled at 9:00 or 9:30 am for status, case management, or presentment for a motion shall appear REMOTELY, unless granted leave of court, or court-ordered to appear in person.
 - b. All attorneys and litigants on cases and matters scheduled for a non-evidentiary hearing or pre-trial conference shall appear REMOTELY, unless granted leave of court, or court-ordered to appear in person. If attorneys have exhibits to present on


a non-evidentiary hearing, those should be emailed to the judge at least 24 hours in advance.

- c. All attorneys and litigants on cases scheduled for evidentiary hearings and trials in the afternoons should appear REMOTELY, unless granted leave of court to appear in person.
- d. Attorneys and litigants may submit agreed orders and prove-ups, with all of the required documents including prove-up affidavits and certificates of dissolution, to the Kane County Circuit Court Clerk through the e-file system, using the designation "proposed order". They will then be forwarded to the assigned judge for review.
- e. If self-represented litigants are instructed to email documents or exhibits to the court, they may send them to familydivision@16thcircuit.illinoiscourts.gov, with notice to all opposing parties.

3. The below provisions apply to all cases and matters scheduled in courtroom 101:

- a. All attorneys and litigants on child support and parentage cases scheduled in the morning or afternoons, with the exception of return dates for Emergency or Plenary Orders of Protection/Stalking No Contact Orders, should appear REMOTELY, unless granted leave of court to appear in person.
- b. Normal procedures remain in effect for parties seeking to file an Emergency Petition for Order of Protection/Stalking No Contact Orders. Litigants should report to Room 149 to process their Emergency Petitions.
- c. Attorneys and litigants on return dates for Emergency or Plenary Orders of Protection/Stalking No Contact Orders may appear IN PERSON without leave of court.
- d. Parties who have scheduled **DNA testing** should appear IN PERSON at the Kane County Judicial Center on their scheduled court date.

January 5, 2022



Elizabeth Flood, Presiding Judge
Family Division